



Staff Augmentation and Consulting

With the experience gained from our 12 years of building, deploying and supporting FOIAXpress, as well as providing IT outsourcing services since 1988, AINS provides skilled FOIA processing professionals to our government customers.

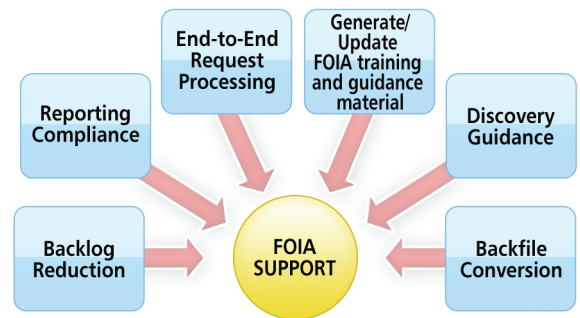
Our FOIA Services professionals are skilled in all aspects of FOIA processing, including:

- Providing data entry, completing reporting requirements
- Gathering all responsive documents; providing document scanning and conversion services
- Preparing FOIA correspondence
- FOIA compliant document redaction
- Reviewing each FOIA response; providing consultations, guidance, and training; and collaborating with the requester



Why choose AINS FOIA Services? Our FOIA specialists are:

- Experts in utilizing the FOIAXpress application to increase responsiveness, and reduce cost
- Experts in backlog reduction strategies
- Experts in correct application of the FOIA exemptions
- Experts in back file conversion
- Experienced in designing and implementing efficient FOIA business processes
- Ensure delivery of responsive, correctly redacted records to requester within 20 day clock
- Experts in online, proactive disclosure



To learn more about our FOIA Services, please contact your account representative. You can also contact:

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